

Decision Maker: Executive

Date: 14th December 2011

Decision Type: Non-Urgent Executive Key

Title: **PROCUREMENT ARRANGEMENTS FOR DOMICILIARY CARE SERVICES**

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Chief Officer: Lorna Blackwood, Assistant Director of Commissioning and Partnerships,
Adult and Community Services

Ward: Boroughwide

1. Reason for report

This report seeks approval from the Executive to extend the existing contracts for domiciliary care provision for a period of up to 4 months from August 28th 2012.

2. **RECOMMENDATION(S)**

The Executive is asked to:

- a) Approve the proposal to waive competitive tender requirements to continue the existing contractual arrangements for a period of up to 4 months from 28th August 2012 if required in order that contractual arrangements are in place whilst the procurement exercise is completed.

Corporate Policy

1. Policy Status: Existing policy.
 2. BBB Priority: Supporting Independence.
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Financial

1. Cost of proposal: Estimated cost £8.7m per annum
 2. Ongoing costs: Recurring cost.
 3. Budget head/performance centre: 824***3614 and 818***3614
 4. Total current budget for this head: £8,733,730
 5. Source of funding: ACS Domiliary Care budgets, (Older People and Physical Disabilities)
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Staff

1. Number of staff (current and additional): n/a the service is provided by external agencies
 2. If from existing staff resources, number of staff hours: n/a
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Legal

1. Legal Requirement: Statutory requirement.
 2. Call-in: Call-in is applicable
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Customer Impact

1. Estimated number of users/beneficiaries (current and projected): The approximate number of beneficiaries of the service is 1500 at any time.
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Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments:

3. COMMENTARY

- 3.1 The Council's strategy for care is to support independence by moving away from a reliance on residential care towards community-based services which support people to remain in their own homes. Domiciliary care services, used predominantly by people with physical disabilities and older people are key to achieving this. In July 2011 the Executive approved the recommendation arising from a Gateway review of Domiciliary Care Services to set up a framework arrangement for future contracts.
- 3.2 Since July 2011 officers in ACS supported by the officers from the Resources Directorate have been engaged in preparing the documents for the open tender exercise which will lead to letting a framework for domiciliary care services. The original timeline for the tender anticipated that contract award could be achieved in time for the new contract to be let with effect from 28th August 2012, (i.e. the expiry date of the current contracts).
- 3.3 The evaluation of tenders may still be completed within the timescale. However if, as anticipated there are a substantial number of submissions from potential providers it is therefore possible the evaluation process will take a significant amount of time to complete and that contract award may not take place in time for new contracts to start on 28th August. The Executive is therefore requested to agree to waive competitive tender requirements and agree to extend the existing contracts for a period of up to 4 months from 28th August 2012 if required.
- 3.4 The results of the tender will be fully reported to the Executive to agree the award of framework contracts.

4. POLICY IMPLICATIONS

- 4.1 Domiciliary care services are key in meeting the Council's objective of Supporting Independence

5. FINANCIAL IMPLICATIONS

- 5.1 The value of the contract extension is £2.9m for 4 months.
- 5.2 There are no financial implications arising from extending this contract by 4 months, as the extension is based on current prices and will therefore be met from within existing resources.

6. LEGAL IMPLICATIONS

- 6.1 The Director of Resources and Assistant Director of Finance have confirmed their support for the proposed waiver of the need for competitive tendering for the proposed extension. The Executive can therefore authorise this under Contract Procedure Rule 13.1.

Non-Applicable Sections:	Personnel Implications
Background Documents: (Access via Contact Officer)	ACS 11033 Gateway Review – Procurement strategy for Domiciliary Care Services